



A4ID COMMUNICATIONS VOLUNTEER

About Us

Advocates for International Development (A4ID) was founded in 2006 with a clear vision – to see the law and the skills of lawyers used effectively to fight global poverty. Today, A4ID is the leading international charity that harnesses global legal expertise toward the achievement of the UN Sustainable Development Goals (SDGs). Through A4ID, NGOs, social enterprises, community-based organisations and developing country governments can access the highest quality legal support – all for free.

A4ID also operates as a knowledge and resource hub, exploring how the law can be better used to achieve the SDGs through legal education courses, publications and thought leadership events. For more information about our work and our partners, please look at our website: <http://www.a4id.org/>.

A4ID provides volunteer roles for individuals hoping to gain further experience in the legal and charitable sectors. We offer a variety of positions to suit individuals' skills and experience in communications, pro bono and development learning. Roles are typically six months long.

All volunteers assist A4ID's staff team and are encouraged to attend meetings, contribute ideas and assist in the development of all areas of the charity and its programmes.

Basic details

Application Deadline	Monday 08 Mar 2021 at 10:00am GMT
Interview Date	Friday 19 Mar 2021
Start date	Monday 05 April 2021
End date	September 2021
Time commitment	Three days per week
Usual hours	10:00 – 17.30
Location	Initially this will be a remote volunteering opportunity . Once the A4ID London Office reopens, this volunteer opportunity will be based in The Green House, 244-254 Cambridge Heath Rd, London, E2 9DA.
Expenses	Up to £10.50 per day for lunch and travel

The Role:

Events is an integral part of A4ID's work. The organisation is looking for new and exciting ways to increase engagement with its legal and development stakeholders and to raise the profile of its work.

This is an exciting opportunity for someone who is interested in developing a career within non-profit events and communications. You will gain knowledge, skills and experience in developing print and digital content, planning and execution of events, research, writing and editing and a wider knowledge of communications theory and practice.

What you'll do:



- **Events:** you'll support with pre-event marketing, event logistics, and post-event follow-up, including collating or reviewing survey data
- **Writing and editing:** you'll help us develop new written content for A4ID's communication channels, including blogs, case studies and proof-reading forthcoming publications
- **Social media:** you'll draft and create social media posts and source appropriate images or videos to accompany posts
- **Enthusiasm and creativity:** you'll have the opportunity to take ownership of your work and implement your ideas

Applicants must have the following skills/qualifications:

Required

- Passion for A4ID's vision and mission
- A dedication to quality work and a keen eye for detail
- Strong communication skills and the ability to deliver work on time
- Excellent written English and confidence with writing and editing content
- Enthusiasm and creativity to suggest and develop new ideas to improve audience engagement

Desirable

- Experience of managing events
- Experience of using social media professionally
- An ability to create and edit videos
- Familiarity with writing blogs
- An understanding of how to tailor communications to specific target audiences
- Awareness of the Sustainable Development Goals
- Interest in international development and the law

To Apply:

To apply, please download and complete the [Volunteer Recruitment Form](#) and send it to A4ID using the [Online Submission Form](#) no later than **Monday 08 March 2021 at 10:00 am GMT**.

If you have any queries about the role, please email Chetasi.Kane@a4id.org